

CSC 11/02/11

Minutes

Jody Polly Bernard Jeff A Jeff S Lauren Sabine Katie Cameron Bertram (PTA)

- A. Called to order; welcome; minutes reviewed and approved.
- B. Agenda Items:
 - a. Star discussion (revised). 2nd Star reading test completed. (Computerized evaluation put in place this year, 2011). Comparing traditional reading evaluation tools to the new Star tool. November 10, 2011: meeting with teachers and Jodi re: implications and directions from the testing. District assessment schedule: revised at the district level. Bromwell opted out of a November testing date (second testing), due to the cumulative total amount of testing (perceived as quite high).
 - i. December CSC meeting will be the next opportunity to review more formalized data from the Star testing process
 - b. Learning Landscape: money from Whole Foods used toward planting fruit trees along Josephine Street. Parents: planted over 2,000 tulip bulbs and daisies as part of this program as well. Discussions ongoing with district re: updating this program. 1998 was the last program update. Facility management topics also reviewed, including physical plant needs for school. Investigating whether a Bromwell parent could sit on a district committee re: physical plant needs.
 - c. CSC Mailbox: reviewed this idea, it would follow development of the Bromwell website. Bromwell website is under development/ has not been deployed yet. The Mailbox would be both for communication and for dialogue of pertinent topics.
 - i. CSC Purpose and Scope: the CSC has specifically been requested to provide a written section for the website and/or Mailbox regarding Purpose and Scope. Jeff Andrews will write the first draft for this.
 - d. Principal's Coffee: First Thursdays. This venue will likely be expanded to include CSC topics/ will have a CSC parent representative (committee member). The CSC portion of that expanded meeting would follow the Principal's Coffee. A monthly "discussion item" would be selected, with special focus being given to that topic.
 - e. PEBC Labs: conducted with Instructor Jodi Lawrence. Round One completed (in First and Third grade classrooms); Round Two will be November 9, 2011. Jodi is attempting to find mechanisms to get all teachers to participate in this (meaning, find classroom coverage during scheduled hours)
 - i. Specific examples of successes reviewed (Fifth Grade writing)
 - f. RTI (Response to Intervention) replacement: Melissa Zink's departure (including departure from CSC). Interviewing candidates to fill this position presumptive person will be: Meggie Rohde.
- C. Other items discussed:
 - a. SPF (School Performance Framework): again reviewed, see notes dated October, 2011; those specific areas of (relative) deficiency, and the subsequent action plans the school has adopted, will be communicated to parents
 - b. Parent satisfaction: would like to continue to foster overall parent satisfaction. Will proactively solicit input from parents as to what are the most meaningful topics for them.

- i. 2010-2011 School Satisfaction Survey reviewed
 - 1. Overall participation in survey INCREASED (182 participated)
 - 2. Q12, Q20 Noted: principal's perceived leadership reviewed
 - 3. Q19 Noted: "no response" 20% given to 'who to contact when I have concerns'
 - 4. Q34 – Q38 Noted: 'ELA' and post-graduate oriented questions uniformly not answered, felt to be due to a lack of understanding and/or not relevant to Bromwell
 - 5. Q29 Noted: school bullying may need more interrogation (29% of respondents were uncertain about Bromwell's discipline and bullying strategies)
- ii. Need identified: CSC feels it is appropriate and necessary to use the 2010-2011 results to identify high priority areas (predominantly noted above) for parent communication, education, and feedback; goal is to use the specific areas of perceived dissatisfaction to understand, and then craft improvement plans
- c. Proficiency monitoring (which has been initially done based on CSAP scores): discussed both achievement level of students, and growth of students
 - i. Discussed potential beneficial effects of teaching concepts like 'platooning', sharing of students, and other structural changes to teaching platform
 - ii. Platooning is now occurring in First and Fifth Grade; there may be an ability to determine potential beneficial effects from this structural change
 - iii. Jodi will specifically review with the platooning teachers what might be perceived benefits (or detriments) to this new teaching method
- d. CSAP grades 3, 4, 5 distributed and reviewed; test date 03/14/2011 including reading, writing, mathematics, science.
- e. PTA: in November, 2011 they will perform their bi-annual adoption of bylaws, with appropriate updates. Annual Fund is projected to reach \$90,000. Auction: on target with work plans. PTA goal will be to pro-actively suggest a grant funding amount for the CSC by about February, 2011. PTA meeting times (currently 6:30 PM): in flux, may be modified if participation can be enhanced.
- f. LEAP Framework as it relates to professional growth (teacher performance evaluation tool): will be discussed at next meeting

D. Next meeting: December 7, 2011 at 3:30 PM

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