

# Bromwell Elementary - CSC Meeting Notes

## Collaborative School Committee Meeting Notes – February 15, 2012

<u>Participants</u>	In attendance?		In attendance?		In attendance?		In attendance?	
<b>Parents:</b>	Bernard Candelaria	N	Priscilla Wolfe	N	Jeff Sippel	Y	Jeff Andrews	Y
<b>Teachers:</b>	Amy Ford	Y	Katie Dunn	N	Lauren Nonino	N	Meggie Rohde	N
<b>Classified:</b>	Sabine Laging	Y						
<b>Community:</b>	Cathy Roper	N						
<b>Principal:</b>	Jody Cohn	Y						

*The CSC includes representation from parents, community, faculty, administrators and classified/paraprofessional staff; meetings are open to the public and posted in the school calendars.*

- A. Call to Order, Welcome and Introductions:** Done.
- B. Review of Prior Meeting Minutes:** Approved.
- C. Agenda Items:**
  - a. Bromwell web site: up, running, very favorable reviews thus far
  - b. Budgetary/ funding options (3) reviewed, see below
- D. 2012 – 2013 Budget Discussion**
  - a. **\*\*\*all options increase psychology from 1 to 2 days per week based on DPS guidelines\*\*\***
  - b. **\*\*\*all options include a required matching of 0.5 FTE for arts based on Mill Levy requirements\*\*\***
  - c. **Option 1:**
    - i. “Status quo” with teachers and paraprofessionals; but **LOOSE PEBC**, and are about \$7K short (get the \$7K from general supplies or from PTA);( PEBC cost is about \$29K per year).
  - d. **Option 2:**
    - i. **INCREASE PARA** hours from 24 to 34 (additional hours go to where the census is highest); then have to reduce Specials by 0.5 to fund this. Still **LOOSE PEBC**; and there is no funding shortage (don’t need to increase PTA request or go to general supplies).
  - e. **Option 3:**
    - i. Reduce Specials by 0.5 FTE; **KEEP** paraprofessional time the same; and then **KEEP PEBC**.
  - f. **Option 4 (newly created in this meeting):**
    - i. We would recommend **KEEP PEBC** and **INCREASE PARA** hours by 10 hours (from 24 to 34) and **REDUCE SPECIALS BY 1.0**. This would require a Specials reduction of 1.0. Loss of Specials would be quantified as: (working on this)
- E. PEBC:**
  - i. CSC perceives a HIGH VALUE: necessary professional development, on-site, that continues to provide all students with exceptional teaching
- F. Paraprofessionals:**
  - i. Serve a NECESSARY ROLE for class size relief. Bromwell will always need class size relief. All students benefit from global attention to class size.
- G. Specials/ PE:**
  - i. Regarding “motion”, students have (1/7 hours = 15%, and therefore CSC feels room to modify/ restructure/ reduce this category):
    - 1. Grade K: 40 recess + 25 PE or dance (1 hour, 5 minutes)

**CSC Purpose & Scope (in brief) per CDE rules & regulations:**

- to enhance student achievement and school climate by building relationships, increasing involvement and providing a forum for input to engage the community in collaborative efforts supporting school and District goals.
- to provide input and strategic direction to the school's SIP and mission/vision, which with the school's program design, serves as the strategic plan for the school.
- to provide guidance, use measures/methods of evaluation in order to approve the SIP and the annual budget as well as aid in alignment of staffing/resources.

**The CSC is not involved in the daily operations of the school, issues relating to individuals (staff, students, or parents); or HR/personnel issues.**

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2. Grade 1, 2: 25 recess + 25 PE or dance (50 minutes)
3. Grade 3, 4: 25+ 25 PE or dance (50 minutes)
4. Grade 5: 25 + 25 PE or dance (50 minutes)

## H. Next steps:

- a. Quantify the 1.0 Specials reduction (Option 4), in terms of HOURS (schedule) per child
- b. Review budgetary implications of Option 4
- c. Quantify the cost of PARA 10 hours and Specials 0.5 FTE (this would give us an appropriate understanding of cost – to – value)
- d. Investigate whether Psychology could be 1.5 days/ week instead of 2.0 days/ week

## I. 2011-2012 Survey Data from teachers, paraprofessionals, and parents reviewed:

- a. By recollection, PE was high priority; L&T was lower priority; Dance was lower priority (though this jeopardizes Mill Levy funding); arts was lower priority (and was reduced from 1.0 to 0.5 FTE accordingly)

## J. Audience Comments: none.

## K. Suggested Agenda Items for Next CSC Meeting: none new.

## L. Next Meeting Date: scheduled for February 22 @ 3:30 pm.

## M. Adjournment

### Ongoing Acronym/Definition List:

*Note: This is a living document and should be appended (in alpha-order) with each meeting's minutes.*

**Classified:** Paraprofessional/"Para"

**CDE:** Colorado Department of Education

**CSAP:** see TCAP

**TCAP:** Transitional Colorado Assessment Program. Starting in the spring of 2012, students in the state of Colorado will take the TCAP Colorado Student Assessment Program (formerly referred to as CSAP or Colorado Student Assessment Program).

**CSC:** Collaborative School Committee

**HIIM:** High Impact Instructional Moves

**LEAP:** Leading Effective Academic Practice

**Para:** Paraprofessional

**PBIS:** Positive Behavior Intervention Systems

**PEBC:** Public Education & Business Coalition

**RWM:** Reading, Writing & Math

**SET:** School-wide Evaluation Tool

**SIP:** see UIP

**SOAR:** Safety, Ownership, Achieve, Respect. SOAR is Bromwell's methodology for implementing PBIS.

**SPF:** School Performance Framework

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**UIP:** Unified Improvement Plan (formerly referred to as SIP or School Improvement Plan)

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