

# Bromwell Elementary - CSC Meeting Notes

## Collaborative School Committee Meeting Notes – November 5, 2014

| <u>Participants</u> | In attendance?  |   | In attendance? |   | In attendance? |   | In attendance?  |   |
|---------------------|-----------------|---|----------------|---|----------------|---|-----------------|---|
| <b>Parents:</b>     | Jeffrey Andrews | Y | Becky O'Connor | Y | Pam Lawrence   | Y | Mathew Perry    | Y |
| <b>Teachers:</b>    | Sarah Damhof    | Y | Andrea Lewis   | Y | Jon Hovan      | Y | Jessica Hardman | Y |
| <b>Principal:</b>   | Jody Cohn       | Y |                |   |                |   |                 |   |

### A. Call to Order, Welcome and Introductions

### B. Review of Prior Meeting Minutes

### C. Meeting Items:

1. Review of ERCM (Emergency Response & Crisis Management) and types of drills, lockdown, etc.
2. Fire Drill today – exited building in 2:18. Lockdown practice next week
3. Staffs scan ID access cards are now working. Same system when we return to Bromwell. Staff are trained and reminded of safety procedures in conjunction with DSST and have practiced the procedures for new campus.
4. Discussion of SPF (School Performance Framework) data.
5. Jody will present the UIP (Unified Improvement Plan) at our December 10<sup>th</sup> CSC Meeting.
6. PEBC (Public Education and Business Coalition) continues to be a priority for teachers to provide support in professional development.

### D. Next Meeting Date: December 10, 2014 @ 3:30pm

### E. Adjourn

#### **CSC Purpose & Scope (in brief) per CDE rules & regulations:**

- to enhance student achievement and school climate by building relationships, increasing involvement and providing a forum for input to engage the community in collaborative efforts supporting school and District goals.
- to provide input and strategic direction to the school's SIP and mission/vision, which with the school's program design, serves as the strategic plan for the school.
- to provide guidance, use measures/methods of evaluation in order to approve the SIP and the annual budget as well as aid in alignment of staffing/resources.

**The CSC is not involved** in the daily operations of the school, issues relating to individuals (staff, students, or parents); or HR/personnel issues.

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## **E-mail addresses for CSC members:**

[ila@findingandfunding.com](mailto:ila@findingandfunding.com)  
[beckyoconnor@gmail.com](mailto:beckyoconnor@gmail.com)  
[Pamela.lawrence@yahoo.com](mailto:Pamela.lawrence@yahoo.com)  
theothermattperry@hotmail.com  
[Sarah\\_Damhof@dpsk12.org](mailto:Sarah_Damhof@dpsk12.org)  
[Andrea\\_Lewis@dpsk12.org](mailto:Andrea_Lewis@dpsk12.org)  
[Jonathan\\_Hovan@dpsk12.org](mailto:Jonathan_Hovan@dpsk12.org)  
Jessica\_Hardman@dpsk12.org  
Jody\_Cohn@dpsk12.org

## **Ongoing Acronym/Definition List:**

*Note: This is a living document and should be appended (in alpha-order) with each meeting's minutes.*

**Classified:** Paraprofessional/"Para"

**CDE:** Colorado Department of Education

**TCAP:** Transitional Colorado Assessment Program (formerly referred to as CSAP or Colorado Student Assessment Program)

**CSC:** Collaborative School Committee

**HIIM:** High Impact Instructional Moves

**LEAP:** Leading Effective Academic Practice

**Para:** Paraprofessional

**PBIS:** Positive Behavior Intervention Systems

**PEBC:** Public Education & Business Coalition

**RWM:** Reading, Writing & Math

**SET:** School-wide Evaluation Tool

**SOAR:** Safety, Ownership, Achieve, Respect. SOAR is Bromwell's methodology for implementing PBIS.

**SPF:** School Performance Framework

**UIP:** Unified Improvement Plan (formerly referred to as SIP or School Improvement Plan)

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