



CSC Meeting Minutes 2018-2019
September 5, 2018

Attendees:

- Principal: Andrew Hodges

Teacher Representatives:

- Penny Pickle (Year 2)
- Todd Johnson (Year 1)
- Sarah Duran (Year 1)

Classified Representative:

- Heather Witsoe (Year 1)

Parent Representatives:

- JJ Johnson (Year 1)

Community Representative:

CSC Members Absent:

- Jen Chetwyn (Year 2)
- Jason Brunner (Year 1)
- Todd Graden (Year 2)
- Karen Nichols (Year 2)

Also in attendance:

Agenda Topic:

- I. CSC By-Law Review
 - A. Proposed change: Number of parents from “at least” 3 to “at least” 4 to be in compliance with state law and Eliminating line surrounding “balance of membership” numbers of parents and staff
 1. Motion to change number of staff; Seconded and approved 5-0
 2. Motion to eliminate line “balance of membership”; Seconded and approved 5-0
- II. Election of Officers
 - A. Motion to postpone agenda item and move to October CSC Meeting; Seconded and approved 5-0
- III. CSC Data Review for 17-18 and 18-19 Goals for UIPs
 - A. CMAS Data was reviewed in relation to 17-18 goals surrounding a closing of growth gaps between students of color and non-students of color. Data reviewed and goals shared by Principal Hodges around focusing on growth of all students and raising achievement of students who are proficient as well as continuing to focus on closing the achievement gaps.
 1. Plan is to utilize new assessment and personalized learning system, iReady, which will progress monitor student achievement and growth relative to individual goals 3x/year
 2. Shift support of interventionist to specific grades and including co-planning, co-teaching and small group instruction. Shift from the “flood” method used in

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previous school year as resources are limited. This also allows for focus to shift throughout the year during times of more difficult coursework.

- a) Current Math Focus: 2nd and 3rd Grade (Mrs. Stranges)
- b) Current Literacy Focus: 3rd and 4th Grade (Mrs. Zink)

IV. Budget Review

- A. Principal Hodges presented a sample of the monthly budget review process. Each month CSC reviews the budget on the 'Actuals' up to that date compared to the 3 year averages and the differences between. This is to identify areas in which spending is either high or low to check for alignment to school mission and vision as well as fiscal responsibility.
- B. DPS has entered the Bromwell Budget for FY 18-19 incorrectly. Fall Adjustment takes place after September 13th, and as such some budget numbers may shift, as such the corrections to the DPS entry will take place after Fall Adjustment to allow for an accurate comparison of budgets beginning with the October CSC Meeting.

v. Timeline of Meetings and Scheduled Items

- A. October 3 - Budget, UIP Strategy, Election of Officers, Business/Community Member Outreach
- B. November 7 - 18-19 By-Law adoption, FY 18-19 Budget Review, UIP Strategy Update, Budget Priorities FY 19-20
- C. December 5 - FY 18-19 Budget Review, UIP Strategy Update, Budget Priorities FY 19-20
- D. January 9 - FY 18-19 Budget Review, UIP Strategy Review; 19-20 Budget Initial Meeting*
- E. February 6 - FY 18-19 Budget Review, UIP Strategy Review; 19-20 Budget Approval*, 19-20 Hiring
- F. March 6 - FY 18-19 Budget Review, UIP Strategy Update, 19-20 Hiring
- G. April 3 - FY 18-19 Budget Review, UIP Strategy Review, 19-20 Election Process Begins*
- H. May 1 - FY 18-19 Budget Review, UIP Strategy Final Update, 19-20 Election Concludes*

VI. New Business

- A. None to report

VII. Public Comment Period

- A. None to report

VIII. Set Next Agenda

- A. CSC By-Law Approval
- B. Election of Officers
- C. FY 18-19 Budget Review
- D. UIP Review of Goals and Strategy
- E. Business/Community Member Outreach
- F. Sharing of CSC Meetings and Updates with School Community
- G. Timeline of Meetings and Scheduled Items
- H. New Business
- I. Public Comment Period
- J. Set Next Agenda

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Open Forum:

Discussion:

Action Items:

- I. Outreach to CCNCA for membership inquiry on CSC
- II. Create CSC Folder for CSC Member Documents

Important Calendar Items:

- I. October 3 CSC Meeting 3:30-5:00 Main Office - Budget, UIP Strategy, Election of Officers, Business/Community Member Outreach

